

COMMERCIAL ACTIVITIES (CA) FINAL PERFORMANCE DECISION REPORT For use of this form, see DA PAM 5-20; the proponent agency is ACSIM				REPORT CONTROL SYMBOL CSCOA-113	
1. LOCATION <i>(Installation)</i>		2. COMPETITION TITLE		3. COMPETITION NUMBER	
4. PERSONNEL					
COMMERCIAL ACTIVITY COMPETED	NUMBER OF ANNOUNCED CIVILIAN POSITIONS		REFINED NUMBER OF CIVILIAN POSITIONS COMPETED		NUMBER OF PERMANENT CIVILIANS ASSIGNED
5. SAVINGS <i>(Round and report to nearest thousand \$)</i>	6. PHASE-IN PERIOD <i>(Months)</i>	7. COMPETITION PERFORMANCE PERIOD <i>(Months)</i> - Exclude Phase - In Period		8. TYPE OF COMPETITION <input type="checkbox"/> STANDARD <input type="checkbox"/> STREAMLINED	
9a. PERFORMANCE DECISION					
<input type="checkbox"/> PRIVATE SECTOR NAME: _____ ADDRESS: _____ CITY/STATE: _____ ZIP CODE: _____ <input type="checkbox"/> AGENCY <input type="checkbox"/> PUBLIC REIMBURSABLE					
9b. DECISION RATIONALE			9c. PRIME CONTRACTOR SIZE		
<input type="checkbox"/> COST <input type="checkbox"/> NO SATISFACTORY COMMERCIAL SOURCE			<input type="checkbox"/> SMALL <input type="checkbox"/> LARGE		
10. AGENCY TENDER FTEs	11. FINAL DECISION DATE <i>(From the SCF/SLCF for the final decision)</i>		12. PROJECTED PHASE-IN START DATE	13. PROJECTED FIRST FULL PERFORMANCE PERIOD START DATE	
14. PRIVATE SECTOR/PUBLIC REIMBURSABLE BID AMOUN <i>(SCF/SLCF Line 7; Exclude Phase-In Cost, round and report to nearest thousand \$)</i>	15. AGENCY TENDER <i>(SCF/SLCF Line 6; Exclude Phase-In Cost, round and report to nearest thousand \$)</i>		16. TOTAL ADJUSTED BASELINE COST <i>(Exclude Phase-In Cost, round and report to nearest thousand \$)</i>		
17a. INSTALLATION APPROVAL TITLE		17b. INSTALLATION APPROVAL SIGNATURE		17c. DATE	
18a. APPROVAL TITLE OF DELEGATED COMPETITIVE SOURCING OFFICIAL (DCSO)		18b. APPROVAL SIGNATURE DCSO		18c. DATE	
19. COMMENTS					

INSTRUCTIONS FOR COMPLETING
Commercial Activities (CA) Final Decision Report

NOTE: A DoD Commercial Activities Management Information System (DCAMIS) data element reference is provided at the end of most block explanations. Please consult the DCAMIS Data Element Dictionary found in the Main Menu Reference Section for detailed definitions, values, restrictions, and caution notes.

Block 1. Location (Installation): Enter the name(s) of the installation(s) or location(s) where the competition is being performed. (Ref Data Element 1-1).

Block 2. Competition Title: Enter a descriptive functional title, i.e., Public Works, Logistics, Information Technology, etc. to identify the activities included in the competition. Do not use organizational titles, i.e., DPW, DOL, DOIM, Directorate of Public Works, Directorate of Logistics, etc. (Ref Data Element A-9).

Block 3. Competition Number: Enter the 12-character competition number assigned by HQDA Competitive Sourcing for this competition. For Army records, the first character of this number is the letter "A", followed by the 4-digit FY, then _, next two numbers are the competition sequence number within a FY starting with 01, next is the 2-character command code, and last two letters are SD for "Standard" or SL for "Streamlined" competition. (Ref Data Element A-2).

Block 4. Personnel:

Number of Announced Civilian Positions: Enter the total number of DoD civilian positions identified in the Notification to Congress and the FebBizOpps.gov public announcement. (Ref Data Element 1-3).

Refined Number of Civilian Positions Competed: Due to changes in a competition's scope (i.e., work excluded/added to a PWS or functions added or removed), enter the final number of civilian positions actually competed. The number may have been increased or decreased from the number of civilian positions originally announced. Note: Do not adjust for authorizations eliminated through attrition or budget cuts or when reengineering occurs while the CA competition is being conducted. (Ref Data Elements 2-1 and 2-5).

Number of Civilians Assigned: Enter the number of permanent civilian positions actually assigned (on-board) on the final decision date.

Block 5. Savings: The calculated Estimated Dollar Savings equals Total Adjusted Baseline Costs (Block 16) minus the selected service providers cost from either Block 14 (SCF/SLCF Line 7 for private sector or public reimbursable performers) or Block 15 (SCF/SLCF Line 6 for agency tender performer). Savings excludes all Phase-In Period costs. Express the total costs in thousands of dollars, rounded to the nearest whole number. (Ref Data Elements 3-95, 3-96, and 3-107.)

Block 6. Phase-In Period: Enter the number of months for the Phase-In period. Base the number of months upon the solicitation (standard competition) or the contracting officer instructions (streamlined competition); round to the nearest whole number of months. (Ref Data Elements 3-86 and 3-87).

Block 7. Competition Performance Period: Enter the number of months for the full performance period; exclude the projected Phase-In period (Block 6). Base the number of months upon the solicitation (standard competition) or the contracting officer instructions (streamlined competition); round to the nearest whole number of months. (Ref Data Elements 3-87 and 3-88).

Block 8. Type of Competition: Select the appropriate box for the type of public-private competition process (Standard or Streamlined) used to perform the competition. (Ref Data Element 1-7).

INSTRUCTIONS FOR COMPLETING
Commercial Activities (CA) Final Decision Report (Con't)

Block 9a. Performance Decision: Select the appropriate box for the source (Private Sector, Agency, or Public Reimbursable Source) indicated on Line 18 of the signed, certified SCF/SLCF for the final decision. (Ref Data Element 3-57).

Block 9b. Decision Rationale: Select the appropriate box for the rationale used to select the service provider in a final decision. (Ref Data Element 3-59).

Block 9c. Prime Contractor Size: For a private sector decision, select the appropriate box indicating the size (Large or Small) of the selected prime contractor. (Ref Data Element 3-65).

Block 10. Agency Tender FTEs: Enter the number of FTEs identified in the agency tender (MEO Bid) for full performance as reflected in the SCF/SLCF. (Ref Data Element 3-89).

Block 11. Final Decision Date: Enter the Source Selection Authority's approval date appearing on the signed, certified SCF/SLCF used to make the final decision. (Ref Data Element 3-58).

Block 12. Projected Phase-In Period Start Date: Enter the 1st day of the projected Phase-In Period as identified in the solicitation (standard competition) or contracting officer instructions (streamlined competition). (Ref Data Elements 3-86).

Block 13. Projected First Full Performance Period Start Date: Enter the 1st day of the projected Full Performance Period as identified in the solicitation (standard competition) or contracting officer instructions (streamlined competition). (Ref Data Elements 3-87).

Block 14. Private Sector/Public Reimbursable Bid Amount (SCF/SLCF), Line 7: Enter the SCF/SLCF Line 7 total contract price or the public reimbursable costs excluding all Phase-In Period costs. Only report the costs for the full performance periods. Express the total costs in thousands of dollars, rounded to the nearest whole number. (Ref Data Element 3-96).

Block 15. Agency Tender (SCF/SLCF), Line 6: Enter the SCF/SLCF Line 6 total agency costs excluding all Phase-In Period costs. Only report the costs for the full performance periods. Express the total costs in thousands of dollars, rounded to the nearest whole number. (Ref Data Element 3-95).

Block 16. Total Adjusted Baseline Cost: Enter the SCF/SLCF Line 6 Total Baseline Costs excluding all Phase-In Period costs. Only report the costs for the full performance periods. Express the total costs in thousands of dollars, rounded to the nearest whole number. (Ref Data Element 3-81).

Block 17 (a, b, and c): Installation Approval Title, Signature, and Date. Self Explanatory.

Block 18 (a, b, and c): Approval Title of Delegated Competitive Sourcing Official (DCSO), Signature, and Date. Self Explanatory.